

**Daniel Pierce Library  
Board of Trustees Meeting  
November 16, 2022**

A meeting of the Trustees of the Daniel Pierce Library was called to order at 7:00 PM with President Mari Martin presiding. Trustees present were Leanore Egan, Kate Kelly, Bill Richardson, Patricia Doogan, Dave Schneyer, Cathy Coombe, Bob Eddings and Jennifer Thomas, Director.

**Public Comments:** None

**Secretary's Report:** It was moved to approve the amended minutes of the October 16 meeting. Motion carried.

**Correspondence:** None.

**Financial Reports:** Jennifer Thomas presented the balance sheets for DPL, including GPP, the building fund and other accounts. She also presented a complete report of Giant Pumpkin Party receipts and expenses from all sources for the month of October and year-to-date. Total net proceeds are currently held in the GPP checking account. Balances of all other accounts continue to be within normal ranges. The annual tax levy was issued in early November and was deposited to the operating fund account. It was moved by Kate and seconded by Leanore to approve the financial reports for October. Motion carried.

**Directors Report:** Jennifer presented the October Director's report. Notable items were the recent Lego Catapult Challenge, Pocketbook BINGO and the upcoming Red Cross Blood Drive.

Donations toward the Schiffer Children's Reading room will be used for custom benches along two walls, to be constructed by Brian Harnett. Proposed plans are attached.

Jennifer reported that she has reviewed and interviewed Piper Mountain Web as a company to create the new DPL website. The company serves only libraries and offers various attractive templates to choose from. They offer web development and annual hosting and support for very reasonable fees relative to other companies.

**Old Business:** It was moved by Dave and seconded by Leanore to make gifts to Pat Cummins and James Gorman for all their work during the week of Giant Pumpkin Party. Motion carried.

**New Business:**

1. The proposed cost of the custom benches in the Schiffer Children's Reading Room is \$6500, while donations received for it are \$4443. It was moved by Bill, seconded by Pat to allocate proceeds from 2022 GPP to cover the unfunded costs. Motion carried.
2. Per Jennifer's recommendation, it was moved by Bill and seconded by Bob to hire Web Mountain Web to develop a new website, and to allocate \$2500 of 2022 Giant Pumpkin

Party proceeds to cover the quoted cost and any additional expenditures, up to that amount. Motion carried.

3. The proposed budget for 2023 was discussed. The total draft budget amount, including slight increase over 2022, is intended to remain just below the tax cap imposed by NYS law. The following motion was made by Dave and seconded by Leanore:

**Whereas, the adoption of the 2023 budget for the Daniel Pierce Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and**

**Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it**

**Resolved, that the Board of Trustees of the Daniel Pierce Library voted and approved to exceed the tax levy limit for 2023 by at least the sixty percent of the board of trustees as required by state law on November 19, 2022.**

Motion carried.

4. It was moved by Bob and seconded by Cathy to make holiday gifts to all DPL full and part-time staff. Motion carried.
5. Jen reported that the three artificial Christmas trees used to decorate the library are old and should be replaced. It was moved by Kate and seconded by Leanore to purchase three new trees and a Menorah using proceeds from the 2022 Giant Pumpkin Party. Motion carried.
6. It was moved by Bob and seconded by Cathy to approve the list of DPL Holiday and Closed Days for 2023. Motion carried.

Kate Kelly asked if there were more options for the phone greeting system, since callers only have the choice of the adult and children's circulation desk. She would like to have the Director's line and individual staff extensions added as well. Jen will research this and make changes if possible.

It was moved by Bill and seconded by Kate to adjourn the meeting. Meeting adjourned at 8:43 pm.

Respectfully submitted,

Catherine Coombe,

Recording Secretary